

**KANAWHA COUNTY PARKS & RECREATION COMMISSION
COMMISSION MEETING**

**May 19, 2021
MINUTES**

CALL TO ORDER

The regular meeting of the Kanawha County Parks and Recreation Commission was held on Wednesday; May 19, 2021 at Coonskin Park in the Oak Room. This is the monthly meeting of the Kanawha County Parks and Recreation Commission and President Tackett called the meeting to order at 2:00pm.

ROLL CALL

PRESENT:

Stuart Smith, Allen Tackett, Pat Donahoe (phone), Andrew Jordon, Dave Pope, Janet Drumheller, Chris Hamilton, John Huddleston,

ABSENT: Don Stamper, Doug Tench, Karen Haddad

OTHERS

Commissioner Wheeler and Leslie Kopsel

Jeff Hutchinson, Director

Brad Maschari, Chief Amburgey, Sarah Menefee, Dave Wentz

Jordan Herrick

APPROVAL OF MINUTES

Commissioner Pope made a motion to approve minutes from April and Commissioner Jordon seconded the motion. All were in favor.

PERSONNEL COMMITTEE

Commissioner Drumheller reported that we are trying to hire seasonal employees for Coonskin and Big Bend without much luck.

LONG RANGE PLANNING

Commissioner Smith reported that Carver Career Center is continuing to work on the Holiday Lights displays and she said how important it was to be ahead of the game. She reported that we have been getting calls about the pool and when its opening and that there was a picture of our employees cleaning the pool in the paper today. The pool will open at Coonskin on Memorial Day weekend. She said when Commissioner Haddad gets back, we will talk about refurbishing the clubhouse at Coonskin. President Tackett reported that ZMM hasn't been in to work on a plan for the back nine and we need to get a plan ready, so when the economic development money becomes available, we will be ready.

FINANCIAL REPORT

Sarah reported that all facilities from July-April had a total income of \$1,721,139 with a gross profit of \$1,696,819. The total expenses were \$1,631,568 with a net income of \$65,251. All facilities at Coonskin had a total income of \$125,083 with a gross profit of

\$119,914. The total expenses were \$392,066 with a net loss of \$(272,151). The other income and expenses are from the CARES Act and from Charleston Catholic's agreement with using Schoenbaum Stadium. The non-reoccurring expense is from part of the purchase of the skid steer and the police grant. The FEMA expenses is for New River Engineering to look at the latest slips at Coonskin and Big Bend. Coonskin golf had a total income of \$20,773 with a gross profit of \$18,406. The total expenses were \$197,351 with a net loss of \$(178,944). Big Bend had a total income of \$342,561 with a gross profit of \$325,173. The total expenses were \$401,675 with a net loss of \$(76,502). That was \$58,469 better than last year. April alone had a total income of \$201,324 with a gross profit of \$197,229. The total expenses were \$180,693 with a net income of \$16,535. Coonskin golf had a total income of \$5,394 with a gross profit of \$4,842. The total expenses were \$24,899 with a net loss of \$(20,057). Big Bend had total income of \$59,724 with a gross profit of \$56,362. Total expenses were \$39,561 leaving a net income of \$16,800. April is a three-payroll month. Big Bend had two tournaments in April and one in May and were getting more tournament play. Commissioner Smith made a motion to accept the finances and Commissioner Huddleston seconded the motion. All were in favor.

GOLF COMMITTEE

Commissioner Pope reported that we are averaging about 60-70 rounds a day at Big Bend and they are doing well. Aspen Corp came in and looked at the slip on #8 and we may have to do a double green on #8 and #17 to move the green away from the bank. He reported that golf is doing well and we are in season. The Bermuda Grass is starting to come in and Coonskin is getting the irrigation fixed. Jeff said on the irrigation, that silt and sand are getting into the pump and clogging it up. We do not use pop up heads because material gets into the piping. He said next week we are picking up a dock for Coonskin to put a pump on, that will extend into the river. The pump will float on the dock and won't sit on the bottom there, for not pumping sand.

COONSKIN FOUNDATION

Commissioner Pope reported that the range has been packed every day and we have new balls coming. He said shipment was behind and it's been a national problem. He said we need to repaint the bunkers white and clean up a little as the grass grows in on the greens. We are closing early today to pick the range and to mow in the morning. The range will be closed Memorial Day to install new software on the Range Serpent machine. It's a 10-year-old machine and the programming is outdated. When we get the new balls, we may increase the rates to stay competitive. Commissioner Pope said that COVID has given us new players that may never have played because its outside and you can distance. He said that the benches in the concrete are too far from the hitting area and we need new benches that are closer. The stuff we're buying is coming from the foundation and is no expense to the park.

NOMINATING COMMITTEE

The Nominating Committee that will nominate the officers for next year are Commissioner's Drumheller, Smith, and Donahoe. They are nominating a President, Vice President, Second Vice President, and Secretary/Treasurer at next month's meeting.

PUBLIC SAFETY

Chief Amburgey reported that he goes to Meadowood every morning before coming to Coonskin and he commented that it looks the best it ever has. He said that the road being fixed is nice and that we have mulch coming. Commissioner Wheeler reported that they got phone calls about the road and he talked with Jeff and Jeff got the problem taken care of that day. His crew got in there and fixed it and he thanked Jeff and the crew for getting the job done. Jeff said that the park gets more use than what it's designed for and there are lots of different things going on at the park. Commissioner Wheeler said the Kanawha County Commission signed a letter for the sewer line in St. Albans.

DIRECTORS REPORT

Jeff reported that we have the MOU with the YMCA to operate Coonskin and Pioneer Park Swimming Pools and Jeff said he been on the phone with Erin at the Y. They are looking to open Coonskin Memorial Day weekend and the plan now is to run seven days a week right now. They are having problems finding lifeguards and that in the past, we got High School and College kids. They are now going back to school early and with sports and camps, the summer time is shrinking for these kids. We have a manager at Pioneer Park and only three guards. They plan to open June 1st – August 1st. They closed on Mondays last year and the worst-case scenario is that we close a few days a week due to lack of guards. Same goes for Coonskin Pool. They will run concessions at Coonskin out of the managers station and there are no people restrictions this year. We are back to full operation as long as it's feasible. Commissioner Donahoe made a motion to sign the MOU with the YMCA to operate the pools. Commissioner Hamilton seconded the motion and all were in favor.

Commissioner Wheeler thanked us for the Facebook posts and he appreciates the status updates, especially about the status of the range. He said that they got calls about when the gates close at Coonskin and someone said they were closed at 7:30 when it should be 8:00. Chief Amburgey said that they close one side of the gate near the grounds maintenance to help clear the park and it's hard to get everyone out by 8:00pm.

PUBLIC HEARINGS

LEGAL REPORT

PUBLIC COMMENT

ADJOURNMENT

Commissioner Pope made a motion to adjourn the meeting and Commissioner Jordon seconded the motion. All were in favor.

President Tackett called the meeting adjourned at 2:53pm.

The next meeting will be Wednesday, June 16, 2021 at 2:00p.m.

Respectfully Submitted: Jeffrey K. Hutchinson, Director