

**KANAWHA COUNTY PARKS & RECREATION COMMISSION
COMMISSION MEETING**

**June 16, 2021
MINUTES**

CALL TO ORDER

The regular meeting of the Kanawha County Parks and Recreation Commission was held on Wednesday; June 16, 2021 at Coonskin Park in the Oak Room. This is the annual meeting of the Kanawha County Parks and Recreation Commission and President Tackett called the meeting to order at 2:00pm.

ROLL CALL

PRESENT:

Stuart Smith, Allen Tackett, Pat Donahoe, Andrew Jordon, Dave Pope, Janet Drumheller, Chris Hamilton, John Huddleston,

ABSENT: Don Stamper, Doug Tench, Karen Haddad

OTHERS

Leslie and Steve Koepsel

Jeff Hutchinson, Director

Brad Maschari, Chief Amburgey, Sarah Menefee, Chuck Bailey

Commercial Insurance – Ray King White, Misty Gibson

APPROVAL OF MINUTES

Commissioner Drumheller made a motion to approve minutes from May and Commissioner Pope seconded the motion. All were in favor.

PERSONNEL COMMITTEE

Commissioner Drumheller reported that we need seasonal employees to cut grass and we had two employees quit. Sarah talked with Cathy at the Department of Corrections and they are slowly bringing the inmates back and hopefully by full we can get their help.

LONG RANGE PLANNING

Commissioner Smith reported that Carver Career Center is continuing to work on the Holiday Lights displays and she said how important it was to be ahead of the game. Jeff said that we got all the stuff ordered and they were supposed to send us a couple kids to help at the park with the lights but they didn't want to work. Jeff said that we very few employees and the ones we have are doing the best they can.

FINANCIAL REPORT

Sarah reported that all facilities from July-May had a total income of \$1,923,390 with a gross profit of \$1,891,922. The total expenses were \$1,780,580 with a net income of \$111,341. The biggest expense from the previous year was in golf chemicals. All Facilities at Coonskin had a total income of \$144,995 with a gross profit of \$138,410. The total expenses were \$428,947 with a net loss of \$(290,536). Coonskin Golf had a total income of \$28,124 with a gross profit of \$25,118. The total expenses were \$222,868 with a net

loss of \$(197,749). Big Bend had a total income of \$405,385 with a gross profit of \$382,343 the total expenses were \$438,396 with a net loss of \$(56,053). May alone KCPRC had a total income of \$206,075 with a gross profit of \$199,601. The total expenses were \$152,295 with a net income of \$47,305. Coonskin Golf had a total income of 7,351 with a gross profit of \$6,712. The total expenses were \$25,517 with a net loss of \$(18,805). Big Bend had a total income of \$62,824 with a gross profit of \$57,851. The total expenses were \$36,467 with a net income of \$21,384. Commissioner Smith made a motion to accept the financials and Commissioner Donahoe seconded the motion. All were in favor.

GOLF COMMITTEE

Commissioner Pope reported that the chemicals we bought were for a single year and we don't know if it will be the same year to year. He said that golf has been big this year and the only thing to do during the pandemic. He said we are up 98,000 from last year but we were closed from March to mid-May. Rounds are up from last year and the season is doing very well. Commissioner Pope said that we are waiting to hear from Aspen Corp about the slip at Big Bend and we may have to put two greens together to get away from the river bank. He said it will be expensive but it would solve the problem.

COONSKIN FOUNDATION

Commissioner Pope reported that the new range balls are in and yellow but look great. He said the ball machine messed up over Memorial Day so we sold buckets of balls by hand to keep the range open. The machine is fixed and ready to go. He said we are working on getting new benches in the next month or so. The new chemicals have improved the quality of grass and the Bermuda grass is late coming this year due to cooler weather. President Tackett asked Leslie to pass on our appreciation to the Kanawha County Commission for the new equipment. He said without it we would not be able to keep up with how we been. He said that he talked with the Commissioners and it looks like the cart path at Big Bend is going to be paved as well as the road into Meadowood Park.

NOMINATING COMMITTEE

The Nominating Committee consisted of Commissioner's Smith (chair), Drumheller, and Donahoe. They nominated for President, General Tackett, 1st Vice President, Janet Drumheller, 2nd Vice President, Andrew Jordon, Secretary and Treasurer, Jeff Hutchinson. Jeff motioned to accept the nominations three times and no other nominations were brought up. Commissioner Pope made a motion to nominate these people for 2021 and call for a vote. All were in favor.

PUBLIC SAFETY

DIRECTORS REPORT

Jeff reported that we have been approached by USGI about our insurance and he said they are not going to quote us which leaves us with one quote from Commercial Insurance. Jeff said that Jordon reviewed the quote and Brent Burton has been with us for some time. Jeff said that he shopped our business in our market and got a \$50,000 deduction in our premium and we still have our umbrella and we got our liquor quoted yesterday. Ray King White with Commercial Insurance said that we market our account and other accounts

regularly and we have done it before and Brent talked with Jeff about it. She said that they are required it with company assured partners and it gives a deeper bench. Rayking said one thing is they try to get the property under a blanket form then they don't have a big exposure covered. She said they been waiting to do this long term and that is part of the savings. They got quotes from One Beacon, Zurich, and Atlantic Specialty Company and they are all A rated. Adding in that we have a good lost experience that we don't always see in parks and county agencies. The liquor liability is up \$200 and the workers comp looks good. Ray King said with our company they can't reduce prices. They are set and we've earned it because of our habits with the organization since we been with them. She said we are covered from courts. Ray King said the company before had a \$5 million aggregate and this company has a \$3 million and still has access to the \$5 million. Under property insurance the values are higher and the rates are better. The value with this company is \$7 million and still the price went down due to cross ratio and the blanket. This coverage gets \$3 million and the liquor liability is in now. Commercial packages is \$116,129.37 with the liquor liability at \$2,667.07 and comp at \$9,646 saving us about \$50,000. Comp was cut in half totaling \$128,442.44. Ray King said they always market us and run the numbers and things. She said we've been doing a good job and that's a compliment.

Chuck asked is American Family Insurance providing all coverages. Ray King answered yes and that's in the commercial package. Chuck asked what the difference was. Ray King said One Beacon had a higher aggregate and the confusion is looking at the previous policy but our proposal covers everything. There is no aggregate change on limits and we lose what you have before and not what the company in the past and the umbrella is still there. This insurance company gives you a true blanket form and claims are down and the exclusion follow the form of the policy. American Family Insurance is an A+ carrier and they wouldn't do anything under an A rating. Chuck asked if we could have a summary emailed to Jeff for a review before any decisions are made. Jeff said that Brent does a great job and Mary Jo been doing a great job with Commercial. He said anytime we have a problem they are on top of it.

Steve Rubin is employed as a contractor with the Kanawha County Commission and he was hired to help with the money from the America Rescue Plan. Steve said that they are looking at projects to help with economic development or anything that can be done to improve the facilities for the public. He said when we have a plan, he can present it to the Commission for consideration. Some suggestions that we heard about are the issues with the lake and making the pool into a year-round facility. Steve said he doesn't know if it's feasible to have a year-round pool but we need to come up with ideas that will benefit the community. He said that we have until 2024 to allocate the money but we want to move fast and looking for something to fund in the next 30 days. Steve said they been looking at Clendenin which is near the park and economically depressed and some of those business experienced loss of revenue and that can be submitted. President Tackett said we are looking to revamp the Clubhouse and it needs redone. He said nothing has been done to the Clubhouse since it was built. He said the lake needs a lot of work and that it gets lots of complaints. Steve said that they will have an application in the next 7-10 days. President Tackett said we already put a list together with includes repaving the cart path at Big Bend,

Coonskin Clubhouse remodeling, new greens mowers, and redoing the front 9 holes at Coonskin. Steve said that we need specific needs and costs. Sarah said that she's getting estimates and numbers. Chuck said we need shovel ready projects for our immediate needs. Jeff was asked to go back to the 2019 financials before the pandemic but that year we got hit with a micro burst and lost business. If we put a zero in there it affects the loss of revenue. Our insurance money we got in 2019 shows as revenue but shows below the bottom line. Chuck suggested to put an asterisk and mention it a couple of times so that it is not missed.

Jeff reported the light bulbs and wiring has been ordered for the Holiday Lights. He said that we are struggling with getting lifeguards, grounds people, and maintenance help. He said we got a good crew at the range and the main office. Weddings are picking up and the park in general is picking up. He said two weeks ago there was no parking to be had at Coonskin and all the shelters were full and we've been very busy with little help. Jeff said that the shelters have been busier than they have ever been and the parks as busy as he's ever seen it. Jeff said that it was time to vote on the insurance. He said that Jordan looked at it and everything looked ok. Chuck said that he wants to see the coverages match up and there was no sheet provided to the board. He said that he was not comfortable taking her word until he see's the sheet. He said he would review the list they provide and if that is correct and have the same coverages then he would approve it. He said that on contingent of our approval that any proposition has to have a summary sheet. Commissioner Drumheller made a motion to approve the Commercial Insurance bid after Chuck reads it and has his approval. Commissioner Donahoe seconded the motion and all were in favor.

PUBLIC HEARINGS

LEGAL REPORT

PUBLIC COMMENT

Steve Koepsel who represents disc golf for the area and the person who help get Coonskin his course asked if and when the airport is doing their work in the park and the upgrades to the park are they still welcome at Coonskin. He said that Brad has been a big help with the disc golf tournaments and events at Coonskin and wants to continue using the park for disc golf. Jeff said if we redo the front 9 holes of the golf course there will be no disc golf on the course. He said that we need to sit down and talk about it. Anything we do in the future and plans depends on what the airport is going to do with the property.

ADJOURNMENT

Commissioner Pope made a motion to adjourn the meeting and Commissioner Jordon seconded the motion. All were in favor.

President Tackett called the meeting adjourned at 3:10pm.

The next meeting will be Wednesday, July 21, 2021 at 2:00p.m.

Respectfully Submitted: Jeffrey K. Hutchinson, Director