

**KANAWHA COUNTY PARKS & RECREATION COMMISSION
COMMISSION MEETING
August 18, 2021
MINUTES**

CALL TO ORDER

The regular meeting of the Kanawha County Parks and Recreation Commission was held on Wednesday; August 18, 2021 at Coonskin Park in the Oak Room. This is the monthly meeting of the Kanawha County Parks and Recreation Commission. President Tackett called the meeting to order at 2:00pm.

ROLL CALL

PRESENT:

Allen Tackett, Pat Donahoe (phone), Andrew Jordon, Dave Pope, Janet Drumheller, Chris Hamilton, John Huddleston, John Robertson, Karen Haddad, Stuart Smith,

ABSENT: Doug Tench,

OTHERS

Commissioner Wheeler

Jeff Hutchinson, Director

Brad Maschari, Chief Amburgey, Sarah Menefee,

Jordan Herrick

Lori (Charleston Gazette Mail)

APPROVAL OF MINUTES

Commissioner Huddleston made a motion to approve minutes from July and Commissioner Jordon seconded the motion. All were in favor.

PERSONNEL COMMITTEE

Commissioner Drumheller reported that we are having trouble hiring employees to cut grass and weed eat and that with all the rain coming in the grass will be growing faster. We are down 12-14 positions. We need 5 employees on the grounds crew at Coonskin, 5 at big Bend, and 2 or 3 on the maintenance crew at Coonskin. We have been advertising in the paper and went to the unemployment office with no success.

LONG RANGE PLANNING

Commissioner Smith reported that she and Commissioner Robertson and Haddad have been discussing renovations at the clubhouse at Coonskin. She said we are now aware of some ADA Guidelines that we need to look at and enhancements to the bathrooms. We will pass this information on to the proper people and continue with renovation discussions. Commissioner Smith said they are doing an environmental study for the airports runway and should have some results in about 20 months. There has been an order placed for the holiday light bulbs and they should be here in September, to start working on the light displays.

FINANCIAL REPORT

Sarah reported that attached to the finances is last year end of the year report compared to this year's report. She said that this year June's numbers are preliminary because we still have some stuff out there. The auditors should be in by the end of September and have a report by November. Sarah reported that from July 2020 – June 2021 the total income was \$2,145,123 with a gross profit of \$2,103,192. The total expenses were \$2,266,912 with a net loss of \$(163,720). The expenses number will change and the depreciation change a little as well as the OPEB expense. Some of that was other income, non-reoccurring income, we received 2 vehicles that were donated, the public safety grant, the CARES Act, and the Schoenbaum grant money from Charleston Catholic. The other expenses are from FEMA about the slip. The disposal of assets is the cart leases and we got a new 72-month lease. All facilities at Coonskin had a total income of \$173,821 with a gross profit of \$166,078. The total expenses were \$494,798 with a net loss of \$(328,720). This was almost the same as last year. Coonskin golf had a total income of \$33,824 with a gross profit of \$30,154. The total expenses were \$260,196 with a net loss of \$(229,942). The course was shut down in September for a couple months. Big Bend had a total income of \$474,486 with a gross profit of \$444,953. The total expenses were \$486,447 with a net loss of \$(41,493).

For July 2021 the total income was 235,505 with a gross profit of \$229,015. The total expenses were \$192,183 with a net income of \$36,831. Coonskin All Facilities had a total income of \$25,083 with a gross profit of \$24,321. The total expenses were \$57,553 with a net loss of \$(33,212). Coonskin Golf had a total income of \$7,167 with a gross profit of \$6,597 the total expenses were \$31,005 with a net loss of \$(24,408). Big Bend had a total income of \$76,139 with a gross profit of \$70,800. The total expenses were \$32,635 with a net income of \$38,164. The income was \$17,145 more than last year. Commissioner Smith made a motion to accept the finances and Commissioner Drumheller seconded the motion. All were in favor.

It was reported that we filled out the form from the county to apply for different things. We applied for loss of revenue because of all the refunds we gave out from the shelters and weddings during the pandemic. Commissioner Wheeler supports the use of the funds to be used for loss of revenue. He said the Health Department got CARES funding so we are determining what to do with that and he is 100% with using the money for loos of revenue.

GOLF COMMITTEE

Commissioner Pope regretted to report that a project dear to his heart, is cancelled due to a missed deadline. He said the short course at Coonskin was going to be a great project and they were supposed to break ground in September but they cannot do it be because of this missed deadline. Now the project has been cancelled due to a mix up on our part. President Tackett said if you don't do business the right way then that's what will happen. He said the project is delayed until next year when we can do it the right way. Commissioner Pope stated that the project was a go two weeks before breaking ground and now its cancelled and he said again, this was close to his heart. He added that the project needs to start in the fall with having two growing seasons. President Tackett said if they had done the deal like it was supposed to be done, then the Kanawha County Commission would have helped get it done. Commissioner Pope is worried that with all the spending that the Commissioner is doing, there will be no funds when this project comes back up.

Commissioner Wheeler stated that he brought this project up with the Kanawha County Commission and he believes they will put the money up for the new course. He added that this project is on the list, as well as the shelter and walking track projects. He said that it still on track but nothing is going to happen now and he doesn't think the Commissioner will back track on this project. Commissioner Wheeler stated that the positive moving forward is seeing the mistakes that were made and correcting them and moving forward the right way. Starting March 1st, we need to get our ducks in a row and go out for bid on the new golf course along with the shelters, splash pad, walking track, etc. We need to work with the state and we need those resources. President Tackett added that we now have a full year to plan and do it the right way.

COONSKIN FOUNDATION

Commissioner Pope had no report.

PUBLIC SAFTEY

Chief Amburgey reported that we have had 46,194 vehicles come through the park since Memorial Day. He said that it was a little low due to school going back early and the pool being shut down. He said they have been proactive and the park has been picking up in the evenings.

DIRECTORS REPORT

Jeff reported that we got caught up with the park mowing but the rain is going to make the grass grow quickly again. Jeff said that he talked with the DOC and they are starting to put people back out to work. He said that they are coming to the center unvaccinated and those people can't leave the center. We got a group of about 3 females to help with the Holiday Lights. Jeff stated that we've been waiting three months to get light bulbs in and they should be here in September. He talked with Carver Center and they are onboard and they need the lights. The DOC will start with what we have. Jeff added that soccer has started and we have 4 or 5 schools running cross country at Coonskin. The Park is slow during the day and picks up after school lets out. A storm took out some trees in the upper park and we lost power to the range last Saturday. We then got power back and another storm came through and zapped the internet tower that runs the range machine. So, we don't have a machine that works and before we had kids working the range, but now that school is back, we have no help. The modem is down and it's a cellar modem unlike any other modems.

PUBLIC HEARINGS

LEGAL REPORT

PUBLIC COMMENT

ADJOURNMENT

Commissioner Donahoe made a motion to adjourn the meeting and Commissioner Drumheller seconded the motion. All were in favor.

President Tackett called the meeting adjourned at 2:33pm.

The next meeting will be Wednesday, September 15, 2021 at 2:00p.m.

Respectfully Submitted: Jeffrey K. Hutchinson, Director