

**KANAWHA COUNTY PARKS & RECREATION COMMISSION
COMMISSION MEETING**

**June 17, 2020
MINUTES**

CALL TO ORDER

The regular meeting of the Kanawha County Parks and Recreation Commission was held on Wednesday, June 17, 2020 during an internet Zoom meeting. This is the monthly meeting of the Kanawha County Parks and Recreation Commission. President Tackett called the meeting to order at 1:00 p.m.

ROLL CALL

PRESENT:

Janet Drumheller, Stuart Smith, Andrew Jordon, John Huddleston, Dave Pope, Allen Tackett, Pat Donahoe

ABSENT: Doug Tench, Chris Hamilton, Don Stamper, Karen Haddad

OTHERS

Jeff Hutchinson, Director

Brad Maschari, Chief Amburgey, Sarah Menefee

Jordan Herrick

APPROVAL OF MINUTES

Commissioner Pope made a motion to approve minutes from May and Commissioner Huddleston seconded the motion. All were in favor.

PERSONNEL COMMITTEE

Jeff reported that we are having trouble finding part time employees. He said due to the stimulus package and with people on unemployment getting \$600 a week, that is more than they would make working here. He said that the DOC is still on lock down and we are not getting the help from them and don't know when they will release them out to work. He said we are doing the best we can with what we've got and that \$600 unemployment ends July 1st.

LONG RANGE PLANNING

Commissioner Smith reported that a lot has happened since our last meeting and she was pleased to report that President Tackett and his lady are back in town and Vice President Drumheller did a great job filling in. Jeff reported that the pool opened last Saturday and they let 100 people in at a time in two different secessions. The weather hasn't been great for the pool and there was not a huge turnout. Starting today the pool will be open 7 days a week until school starts back up. Jeff said that the pool at East Bank will not open this year due to the lack of staffing from the YMCA. The park is totally open now with shelter rentals, playgrounds, golf course, etc. At Big Bend they have eased the golf cart rider rule and now we can have two people in a cart.

FINANCIAL REPORT

Sarah reported the financials and from July – May the total income was \$1,784,696 with a gross profit of \$1,744,367. The total expenses were \$1,769,380 with a net loss of \$(25,012). Coonskin All Facilities had a total income of \$135,061 with a gross profit of \$124,810. The total expenses were \$435,974 with a net loss of \$(311,164). Coonskin Golf had a total income of \$16,869 with a gross profit of \$13,915. The total expenses were \$198,571 with a net loss of \$(184,656). Big Bend Golf Course had total income of \$307,028 with a gross profit of \$278,10. Expenses were 422,104 with a net loss of \$(143,995). May alone we have a total income of \$141,284 with a gross profit of \$140,163. The total expenses were \$162,092 with a net loss of \$(21,929). Coonskin golf had no income for May and had a net loss of \$(17,615). Big Bend had a total income of \$25,696 with a gross profit of \$24,575. The total expenses were \$36,276 with a net loss of \$(11,701). Sarah said the we opened back up on May 8th and we needed that money. She came in on Sunday and submitted everything for CARES for May's reimbursement of \$72,342.79. For May she submitted a reimbursement of \$75,389.81 to CARES to get reimbursed for payroll, PPE, and cleaning. Commissioner Smith moved to accept the finances and Commissioner Jordon seconded the motion. All were in favor.

GOLF COMMITTEE

Commissioner Pope reported that the plans to redo the Coonskin course front nine have been put on hold due to the virus and we don't know when we will get back to it. There have been good reports at Big Bend and with the nice weather it has been busy. The tee times are spaced out to practice social distancing. He said that we have lost the Carbide group due to the virus on Mondays and there are no shotgun starts, just tee times. They are selling prepackaged food and drinks and sliding their green fees through holes cut through the side. The golfers are doing well maintain social distancing and most have played before during the virus at other courses that stayed open. Coonskin opened the second weekend in June and we have had a lot of parents and kids playing. The first tee program has started and the range is doing well.

COONSKIN FOUNDATION

PUBLIC SAFETY

Chief Amburgey reported that we are starting to use our new speed sign at the front of the park and it is collecting data. He said there has been 1,200 vehicles since May 22nd and this counter is a lot more accurate. On the police side he said just some minor issues. The upper park is now fully open and shelter rental has not been good. Most of the rentals are reunions and church groups which have older members and they are cancelling due to concerns with the virus.

NONMINATTING COMMITTEE

The nominating committee consists of Commissioner's Smith, Pope and Hamilton in which, they nominated for President: Allen Tackett, Vice President, Janet Drumheller, 2nd Vice President Andrew Jordon and Secretary Treasure, Jeff Hutchinson. The nominations were called on the floor three times and Commissioner Huddleston made a motion to close

the nominations for those nominated. Commissioner Pope seconded the motion and all were in favor.

DIRECTORS REPORT

Jeff reported that if you see the employees in the park give them a hand because they have worked hard during the shutdown and everyone pulled together to get the job done. He reported that Brent Burton with Commercial Insurance delivered his renewal on Tuesday and he tried hard to keep the rates where we were at. With the storm damage at Big Bend the insurance went up \$7,793.06 from last year. The expiring premium is \$171,125.91 and that includes the liquor liability, workers comp, and liability. This year's package is \$175,052.97, which is an increase of \$3,924.06 more from previous year. With the increase in insurance, workers comp decreased by \$3,869. Jeff recommend that we go with them as they been our carrier for 11 years and never had any problems. Commissioner Drumheller made a motion to accept the premium and Commissioner Smith seconded the motion. All were in favor. Jeff added that we are claiming everything we can with CARES and hope to get back what we have lost from the government.

PUBLIC HEARINGS

LEGAL REPORT

PUBLIC COMMENT

ADJOURNMENT

Commissioner Pope made a motion to adjourn the meeting and Commissioner Jordan seconded the motion and all were in favor.

President Tackett called the meeting adjourned at 2:28 p.m.

The next meeting will be Wednesday, July 15, 2020 at 2:00 p.m.

Respectfully Submitted: Jeffrey K. Hutchinson, Director