

**KANAWHA COUNTY PARKS & RECREATION COMMISSION
COMMISSION MEETING
July 17, 2019
MINUTES**

CALL TO ORDER

The regular meeting of the Kanawha County Parks and Recreation Commission was held on Wednesday, July 17, 2019 at the Coonskin Clubhouse Oak Room, Charleston, West Virginia. This is the monthly meeting of the Kanawha County Parks and Recreation Commission and President MG (Ret.) Tackett called the meeting to order at 2:00 pm.

ROLL CALL

PRESENT:

Janet Drumheller, Allen Tackett, Karen Haddad, John Huddleston, Chris Hamilton, Doug Tench, Dave Pope

ABSENT: Pat Donahoe, Stuart Smith, Andrew Jordon, Don Stamper

OTHERS

Commissioner Shores and Leslie Koepsel

Jeff Hutchinson, Director

Brad Maschari, Chief Eddie Amburgey, Sarah Menefee

Jordan Herrick

Margaret Zaleski, Rick Steelhammer

APPROVAL OF MINUTES

Commissioner Haddad made a motion to approve the minutes from June and Commissioner Huddleston seconded the motion. All were in favor.

PERSONNEL COMMITTEE

Commissioner Drumheller reported that a full time employee resigned and that we are fully staffed. She added that we may hire another person.

LONG RANGE PLANNING

Jeff reported on the shelter at Big Bend on Monday and it should be under roof by the end of the week. He said that the net is ready to be installed at the range and doing some irrigation work. Jeff added that the Shawnee Multi - Sport Complex has been booming and the economical impact has been huge with hotels sold out and restaurants full.

FINANCIAL REPORT

Sarah deferred the financials to next month because it is the end of the fiscal year and still waiting on requisitions to come in. She said that we are on the County Commission agenda to receive our July check. Sarah added that the insurance company sent a report and that it needs to be read.

GOLF COMMITTEE

Commissioner Pope reported that the tree damage has been cleared and the company did an excellent job. He said they did so well that Berry Hills is using the same company for their tree damage. He said that the course is open and looks great and you can see the whole course from the clubhouse. Jeff said the storm took some strategic trees out making the course better. Right now the heat is killing us Commissioner Pope reported.

COONSKIN FOUNDATION

Commissioner Pope reported that the ball machine at the range has been fixed and the card reader now works. The price was far less than originally planned and there is a new model working off cell data. He added that we also raised the price of each bucket of balls by \$1.00.

PUBLIC SAFETY

Chief Amburgey reported that things have been going well and got with the alarm company to put cameras at the Family Center to help with the break ins of the pop machines and other issues that we may have.

DIRECTORS REPORT

Jeff reported that FEMA is still crunching numbers on estimates for the slip that happen during the flood and the slip at Riverside shelter. He said they are having a big hang up at that area and the price is higher than originally quoted. He said that it looks like it is going to be \$1.5 million instead of \$250,000 and FEMA is buckling down with all the disasters that are happening in the country. Jeff said that the Riverside shelter has been closed all summer in preparation for the FEMA work and we had lost \$5,000-\$6,000 because of it being closed. Jeff reported that next month they should start on the kayak launch and then close the ramp they have on the other side of the river. Jeff said that it has been a hot summer so far and the maintenance crew has plenty of ice and water. He said works getting done now that we are fully staffed and with the DOC workers. They cleared back the brush on the Elk River Trail and Jeff said it looks great. He added that's what happens when you have the people and time to work on these things. There is a small crack in a pipe at the pool and it will have to be replaced after the season.

PUBLIC HEARINGS

LEGAL REPORT

PUBLIC COMMENT

Mrs. Zaleski asked why we are using Round-Up along the road and Jeff answered that it isn't actually Round-Up but a different product and that we sprayed because we couldn't keep up with the weed eating at the time because of being short staffed. He said that it is a common practice. Mrs. Zaleski said that she has noticed the highway crews spraying on the turnpike and she is concerned that it will get into our water supply.

Commissioner Hamilton asked if we ever considered concessions at the Family Center and Jeff said that we tried in the past and never succeeded to break even and that we make money renting it out every weekend. President Tackett said when the airport comes in and redesigned the park then we could reconsider it.

ADJOURNMENT

Commissioner Pope made a motion to adjourn the meeting and Commissioner Haddad seconded the motion and all were in favor.

President MG (Ret.) Tackett called the meeting adjourned at 2:16 p.m.

The next meeting will be Wednesday, August 21, 2019 at 2:00 p.m.

Respectfully Submitted: Jeffrey K. Hutchinson, Director