

## COONSKIN PARK SHELTER RULES 2026

1. Individuals or groups can make reservations at the Kanawha County Parks and Recreation ("KCPRC") office and must assume responsibility for payment. Checks should be made payable to the Kanawha County Parks and Recreation Commission or pay by VISA/MASTERCARDS only. Reservations are not confirmed until the appropriate fees are provided to the Kanawha County Parks and Recreation Commission. **A Convenience Fee of 3% will be applied to your credit card transactions. This fee does not apply to cash or debit card payments.**
2. **Cancellations: A \$25.00 service charge will be assessed for ALL REFUNDS. A ten (10) day or more notification is required for all cancellations for a full refund less the \$25.00 service charge. If less than (10) days, no refunds will be given but allowed to reschedule another date within the same year. Rain dates will be given upon availability, only if it rains steadily throughout the day. No refunds applicable due to rain.**
3. Any violations of Kanawha County Parks and Recreation Commission rules and Regulations will result in the immediate termination of the event.
4. The Kanawha County Parks and Recreation Commission may, at any time, refuse to open or grant access to any and all facilities for any and all purposes.
5. The use of the facilities will be limited to that stated in the written request.
6. The person or persons signing the confirmation for the use of the facility will be responsible for all persons entering the facility they are using regardless of whether or not all those entering are members of the group, which has permission to use the facility.
7. Beer/wine is permitted at shelters if all participants are at least 21 years of age and there is an adequate amount of food to compensate for the amount of beer/wine. West Virginia Law must be followed in this regard. Kanawha County Parks and Recreation Commission must be notified if kegs will be used and a permit issued by the Kanawha County Parks and Recreation must be required and posted at the shelter.
8. Use of illegal drugs and disorderly conduct will be prohibited at any Kanawha County Parks and Recreation facility.
9. Shelter Fee listed must be paid within ten (10) days of making the reservation to the Kanawha County Parks and Recreation Commission. Failure to pay the shelter fee will be sufficient reason to deny use of the facility.
10. Organizations using the facility must be supervised by an adult at least 21 years of age for every 20 occupants to assure proper care and use of the facility.
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12. **Amplified music, amusements or outside mobile vending trucks require a letter of permit signed by a KCPRC representative. Certificate of insurance in the amount of \$1,000,000 must be supplied to KCPRC as an additional insured to insurance policy and must be on file with KCPRC before an event can occur.**

**13. Water Usage Fee of \$150.00 will be charged for any inflatable water slides/dunk tank/sprinklers. Must be paid in advance before the event. At the time of booking reservation, please notify KCPRC if any water inflatables will be used.**

14. Open wood fires are forbidden anywhere in the park.
15. Charcoal fires are to be used only in grills
16. Access roads are for loading and unloading only. **DO NOT PARK ON THE GRASS.**
17. **Shelter reservations are available for use from April 1<sup>st</sup>– August 31<sup>st</sup> 9 am to 7:00 pm and September 1<sup>st</sup> – 30<sup>th</sup> 9am to 6pm & October 1<sup>st</sup> - 31<sup>st</sup> 9am to 5pm. Hours are subject to change at any time.**
18. The person(s) or group(s) making application for the facility use shall agree to reimburse Kanawha County Parks and Recreation department for any property damage or cleanup required to the facility. Nothing is to be attached to the walls without prior permission. No nails, screws, or tape may be placed on painted surfaces.
19. No person(s) or group(s) may enter any Kanawha County Parks and Recreation facility outside of the original stated agreement without prior approval of the Kanawha County Parks and Recreation Commission.
20. The Kanawha County Parks and Recreation Commission Pools shall not be used unless County employed; certified lifeguard(s) are on duty.
21. Inclement Weather – Warnings/Alerts use best judgement for the safety of your party. Shelter in place is located at the Coonskin Clubhouse basement.
22. Rental use disclaimer: The Kanawha County Parks and Recreation Commission have the authority to deviate from this policy, depending on the event.

**23. ABSOLUTELY NO SIDEWALK CHALK, PAINT, EXT. ALLOWED IN SHELTERS. A FEE WILL BE ASSESSED FOR ALL DAMAGES TO THE PROPERTY.**

DISCLAIMER: All users must accept the Facilities in the condition found. The Kanawha County Parks and Recreation makes no warranty as to the safety and usability of any Facility or its contents beyond that afforded the general public. The Park system is not responsible for accidents, injury, illness, death, or loss of group or individual property. The Park system will require proof of insurance coverage where the activity for which the permit is sought involves a potentially hazardous activity.

**If you should encounter a problem at any of the shelters, please contact the Park Police or dial 911**

**Please return this signed sheet along with your payment.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Shelter # and Date \_\_\_\_\_